

Dear GB members,

The Estonian Academy of Security Sciences is delighted to advise you that it in order to enhance its International cooperation and promote the use of English language as the language of intercommunication in the field of internal security in the European Union, it is planning to hold an English language course in Estonia, in the premises of the Academy. The potential participants of the language course would be ENP members and some employees of our Academy. The maximum number of participants will be 10 people.

The overall topic of the course will be: **Language for Meetings**

Duration of the course will be four days, from **6th to 9th of May, 2013**.

The tentative **program** of the course will be as follows:

- Day one: Introduction of the participants, establishment of the language level of the participants. Discussion of various work related situations. Mapping of the internal security related vocabulary. Oral vocabulary exercises, situation building. Short grammar overview.
- Day two: meeting related vocabulary, asking questions, making official statements. Various situations presented by the participants, questions and live debates on work related and global issues.
- Day three: a simulation of a meeting and a simulation of a workshop. Discussions, reviewing of important grammar issues. Feedback of the meeting and of the workshop.
- Day four: presentations carried out by participants. Rounds of questions and answers. Presentations feedback.

The course will be held in the Police School in Paikuse, about 100 km from Tallinn. Accommodation and maintenance expenses will be covered by **participants**. The course and travel expenses within Estonia will be covered by the Estonian Academy of Security Sciences.

All interested members are requested to confirm their participation as soon as possible and in any case latest before **April the 1st**.

For further information and course registration please contact to:

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Yours sincerely,

Marta Fernández Barea

ENP Vice-President